

eyeSIGHT INTERNATIONAL Chapters (Constitution)

NAME

- The name of all chapters and/or branches shall be eyeSIGHT INTERNATIONAL “Name of your school, community, region, church, etc.”. It must be stated that the acronym SIGHT means (Service, Intercommunication, Guidance, Hope, Transition).

PURPOSE

- eyeSIGHT is a non-governmental and non-profit international organization dedicated to human eyes. eyeSIGHT INTERNATIONAL is committed to the global effort for treating and preventing sight dysfunction. We work to provide and establish a more personal, direct link between international communities, professionals, and those in need.

eyeSIGHT INTERNATIONAL is 2 things: a service network and a guidance directory for everything vision. Both aspects rely on our cornerstones of global intercommunication, hope, and transition. This is what we constantly strive to accomplish and represent.

LEADERS AND THEIR DUTIES

- The Chapter Advisor is any recognized school official (only applicable to educational institutions except post-secondary ones and individual communities). This advisor is mandatory and his or her duties include all those of the president, as well as the general supervision of all chapter activities and its members. The advisor is the chapter head and this is the person who is responsible to report to eyeSIGHT INTERNATIONAL’s Executive Board on monthly bases about everything related to the chapter. Thus, if the chapter is part of an educational institution that is not post-secondary, the president’s, secretary’s, and treasurer’s duties about reporting to eyeSIGHT INTERNATIONAL mentioned below are not in effect. Instead, those member’s duties about correspondence are directed to the Chapter Advisor who is responsible for reporting to eyeSIGHT INTERNATIONAL.
- The president shall preside over all general member meetings, plan all other chapter meetings, agenda, and activities, and uphold the constitution to the best of his or her power. The president is responsible to report to eyeSIGHT INTERNATIONAL’s Executive Board on monthly bases about everything related to the chapter.
- The vice-president shall preside over meetings in place of the president, should the president be absent, assist the president with the planning of chapter meetings and special events, hold elections on the last meeting of spring quarter, coordinate and oversee all activities.

- The secretary shall set up and maintain a list of chapter members, keep attendance, contact members about chapter meetings and other upcoming events, maintain all correspondence for the chapter including reminders and thank you notes if necessary, preserve all chapter written records. The secretary, in addition to the president is responsible to report to eyeSIGHT INTERNATIONAL's Executive Board on monthly bases about everything related to the chapter including information regarding the above mentioned duties.
- The treasurer shall maintain the records of the treasury of the chapter, keep up-to-date records of all funds raised and/or collected and track their successful pathway to their destination, including the deposits of all funds and paying all bills that may be necessary. The treasurer, in addition to the president and secretary is responsible to report to eyeSIGHT INTERNATIONAL's Executive Board on monthly bases about everything related to the chapter including information regarding the above mentioned duties.
- All members are highly encouraged to take photographs at all club events, as well as produce stories/blogs/interviews and the like for submission to eyeSIGHT INTERNATIONAL's Executive Board, so these materials can be reviewed and published for eyeSIGHT INTERNATIONAL's online pages.

MEETINGS

- Meetings shall be scheduled by the president (chapter advisor if not a post-secondary educational institution).
- There shall be at least one general meeting per month.
- The chapter's participation in all of its activities will be consistent and ongoing.
- The meetings shall be open to anyone interested.

ELECTIONS

- Elections shall take place on or before the second to last meeting for the academic year (the annual year if a community chapter).
- Only members with consistent attendance and participation can participate in the election.
- The order of the election shall be as follow: President, Vice-President, Secretary, and Treasurer.
- The corresponding secretary shall read the duties for each position as written in this constitution at the meeting prior to the election date and again on the election date.

- The president (chapter advisor if not a post-secondary educational institution) shall take nominations from the floor for each position independently.
- Nominees must accept or decline nomination.
- All nominees must introduce themselves and their position.
- The successful candidate for a given position is the candidate that received the most votes for that position. In the case of a tie, the President or another executive member holding voting privilege may abstain from voting during the initial ballot count. After counting the ballots and there is an equality of votes, the abstained vote can now be counted in order to break the tie. In this way, any voting members do not vote twice.

AMENDMENTS

- Members are welcome to propose ideas about how to improve the chapter and its constitution at any meeting. Once a member feels strong about his or her proposal, he or she may offer a vote to all chapter members at any meeting. The president (chapter advisor if not a post-secondary educational institution) shall lead the vote and the decision with most votes shall be the ultimatum. In the case of a tie, the President or another executive member holding voting privilege may abstain from voting during the initial ballot count. After counting the ballots and there is an equality of votes, the abstained vote can now be counted in order to break the tie. In this way, any voting members do not vote twice.
- Only members with consistent attendance and participation are eligible to propose and vote on constitutional amendments.

BI-LAWS

- All chapters are required to use eyeSIGHT INTERNATIONAL's website as their base.
- Consent is required for all use of any part of the content displayed on any of our pages by anyone else. Some of the content displayed may belong to our partners, affiliations, and/or associations, which have their own policies and terms of use that should be understood before asking for such consent.
- eyeSIGHT INTERNATIONAL cannot guarantee or endorse the quality of the volunteer opportunities posted on its pages.
- Potential volunteers should use the displayed information on our pages with greater discretion when considering a potential volunteering placement than they would when considering paid employment.

- Any member will be subject to removal in case of suspicion, misuse, and or conflict of interest over any matters related to eyeSIGHT INTERNATIONAL, following an initial verbal warning, a secondary written warning, and a tertiary appeal to the executive board.
- Each eyeSIGHT INTERNATIONAL Chapter is required to send properly prepared records of all monetary activities directly to eyeSIGHT INTERNATIONAL's Executive Board of Directors.
- We do not offer any employment and/or wages.
- Board authority is not recognized by membership since we do not offer memberships. Board authority is recognized by its executive officers who include the founder of eyeSIGHT INTERNATIONAL and its directors appointed by the founder. These are the Executive Officers who sustain eyeSIGHT INTERNATIONAL.
- During any of our activities, the eyeSIGHT INTERNATIONAL Chapter does not permit third party use of property. Anyone involved is at his or her own discretion.
- We are not involved in selling or acquiring real estate.
- We do not offer any contracts.
- We do not allow smoking and/or alcohol usage during any of our activities. No one is allowed to volunteer if fighting with any infectious disease.
- We are not responsible for any of our volunteers, as each one is at his or her own discretion.
- No one is allowed to volunteer with us without agreeing with and signing our consent form.
- Based on eyeSIGHT INTERNATIONAL's purpose and mission, our chapters are valuable sources for global success. However, each chapter is its own entity, abiding to the specific regulations of its respected area. Thus, each chapter's activities and those of its members are only at their own discretion collectively, and are responsible for their own actions.